



Matt Blunt
Secretary of State

State of Missouri
Office of Secretary of State
PO Box 778
Jefferson City 65102

Corporations
(573) 751-4153

**INSTRUCTIONS FOR NONPROFIT
APPLICATION FOR AMENDED CERTIFICATE OF AUTHORITY
TO DO BUSINESS IN MISSOURI**

If you are qualified under the NONPROFIT CORPORATION LAW of Missouri (Chapter 355, RSMo):

1. You need only amend in Missouri if the name is changed, the duration is changed, or you have changed your state of incorporation.
2. Forms must be accompanied by a one page "Certificate of Fact" from the parent state evidencing the date of amendment and filing, and the present good standing status of the corporation. We do not need, nor will accept, copies of the amendment.
3. The forms must be signed.
4. Fee for filing the Amended Application for Certificate of Authority is \$10.00.
5. Check should be made payable to the Director of Revenue and sent with the necessary documents to the Secretary of State, Corporations Division, P.O. Box 778, Jefferson City, MO 65102.

If you have any questions, contact our Amendment clerk at (573)751-4609.

Very truly yours,

MATT BLUNT
Secretary of State

Corporation Division
Amendment Section



State of Missouri

Matt Blunt, Secretary of State

Corporations Division
P.O. Box 778 / 600 W. Main Street, Rm 322
Jefferson City, MO 65102

Application for an Amended Certificate of Authority for a Foreign Nonprofit Corporation

(Submit in duplicate with filing fee of \$10.00)

The below-named corporation, relating to amending its Certificate of Authority of Foreign Corporation, does hereby state:

- (1) Its name is: _____;
it is incorporated in the State of: _____; and it was qualified
in the State of Missouri on _____.
(month/day/year)
- (2) By appropriate corporate action on: _____ the corporation:
(month/day/year)
- (1) Changed its corporate name to: _____
Name it will use in Missouri if new name not available: _____
- (2) Changed its period of duration to: _____
- (3) Changed the state or country of its incorporation to: _____
- (3) There is attached hereto a Certificate of the Secretary of State of the State of _____
relating to the amendment(s) set forth in item 2 above and showing that the Corporation is in existence and in good standing
in said State.
- (4) The effective date of this document is the date it is filed by the Secretary of State of Missouri, unless you indicate a future
date, as follows: _____
(Date may not be more than 90 days after the filing date in this office)

In affirmation of the facts stated above,

(authorized signature of officer or chairman of the board) (Printed Name) (Title) (Date)

Attached is a current certificate attesting to the change, duly authenticated and certified by the secretary of state or other official
having custody of corporate records in the state or country of incorporation.